

## **Governance Policies**

Governance Policies define the relationships between the board of directors, the administrative lead, the judicial bodies, and the stakeholders. These policies will help ensure that the club operates in a fair, transparent, and efficient manner while also promoting the best interests of the club and its members. The policies should cover the following areas:

- Board and Administrative Lead Roles and Responsibilities: The policies should outline the roles and responsibilities of the board of directors and the administrative lead. This includes duties such as developing and implementing the club's strategic plan, overseeing day-to-day operations, financial management, and ensuring compliance with all relevant laws and regulations.
- 2. Evaluation of Administrative Lead's Performance: The policies should outline how the performance of the administrative lead will be evaluated, including criteria, processes, and timelines for evaluation. This will ensure that the administrative lead is accountable for their actions and that the club is being led effectively.
- Risk Mitigation: The policies should include measures for identifying and mitigating risks that could impact the club's reputation, financial stability, or operations. This includes developing contingency plans for emergencies or unexpected events.
- 4. Conflict of Interest: The policies should outline procedures for managing conflicts of interest that may arise among board members, the administrative lead, and other stakeholders. This will help ensure that decisions are made in the best interest of the club and not influenced by personal interests.
- Board Self-Evaluation: The policies should include provisions for regular self-evaluation of the board's performance, effectiveness, and overall governance of the club. This will help identify areas for improvement and ensure that the board is functioning as effectively as possible.
- 6. Succession Planning: The policies should outline procedures for identifying and selecting new board members and for ensuring a smooth transition of leadership

when board members leave their positions. This will help ensure that the club has continuity in leadership and that new board members are well-prepared to take on their roles.

These Governance Policies, in conjunction with the By-laws, should confirm criteria #124-138 of the National Youth Club License. This will help ensure that the club is in compliance with the standards set by the governing body and that it operates in a manner that is consistent with the best practices of youth soccer clubs in Canada.